



## Delaware County Sustainability Commission Meeting Minutes

Thursday, June 17, 2021  
6:00 PM – 8:00 PM

### 1. Attendees:

<b>Commission Members</b>	<b>Public</b>
Ed Orner	Elaine Schaefer
Thomas Shaffer	Howard Lazarus
Mark Manfre	Sharon Jaye
Ed Magargee	Pippa Barratt
Laura Goodrich-Cairns	Francine Locke
Stephanie Howe Hasanali	Rebecca Ross
Steve Clark	Anne Stauffer
Carol Martsof	Julie DelMuto
Jaclyn Rhoads	Kelly Sanders
Scott Sidlow	John Becht
Jennie Perey Saxe	
David Director	

### 2. Introductions of new Sustainability Manager and Intern: Dr. Sharon Jaye and Pippa Barratt

### 3. Approval of Meeting Minutes from May Meeting – Minutes approved

### 4. Chief Sustainability Officer Update

- a. Welcome to Dr. Sharon Jaye
  - i. Will help develop sustainability plan; outreach and engagement for commission; facilitate subcommittee meetings; data gathering and analysis; collaborating with Departments; developing social media presence; developing website
- b. Connecting the Dots
  - i. Current events in Delco related to our developing Sustainability Plan
  - ii. Departmental Work – Planning department will present this evening
    - A. Interim Director – Thomas Shaffer
    - B. Each unit will report out on their respective areas
- c. Draft Sustainability Plan review with focus on the following:
  - i. Greening and Natural Resources
    - A. Delaware County has started the process of creating the largest County-owned park – 213 acre parcel has been obtained.
  - ii. Health, Wellness and Inclusion Arts and Culture-Celebrating Delaware County's growing cultural diversity and heritage
    - A. Lease agreement for the oldest, continuously-used public property in the United States
    - B. Preservation of the Woodburne Mansion
- d. Capital Improvement Plan (CIP)
  - i. FY22 Capital Budget Call initiated – "Statement of Need" form was sent to Departments
  - ii. CIP Steering Committee will submit recommendations to Capital Budget Committee by July 1, 2021
  - iii. Facility Condition Needs and Assessment on target for 10/1/2021

- iv. SE PA Regional PPA – run by DVRPC to aggregate opportunities for electricity procurement of renewable energy
  - A. LOI has been signed with DVRPC
  - B. MOU has been signed to hire an Energy Services Consultant in July/August 2021
  - C. Virtual workshop held on 6/11/21. Attended by counties and Councilmembers.
- v. Delaware County Solid Waste Management Plan – advertising RFQ for professional services has been approved by Council.
  - A. Support will include Zero Waste Plan
- vi. Summer Intern, Pippa Barratt, starts June 21 and will focus on social media and website

#### 5. Planning Department Presentation

- a. Reviewed mission statement and an overview of initiatives
  - i. Subdivision and Land Development Review provides recommendations on design, transportation, historic resource
  - ii. Delaware County 2035 Comprehensive Plan – provided plan overview
  - iii. Transportation Planning – reviewed past and current projects, including bike friendly plan when resurfacing roadways
  - iv. Delco Green Space and Trails Projects
  - v. Environmental Planning
  - vi. Historic Preservation Planning – review of past and current projects
  - vii. GIS and Information Services – discussion on how GIS can help with Sustainability

#### 6. Subcommittee Updates

- a. **Greening County Operations:**
  - i. Continue to refine County plan as the Commission continues to evolve. Looking to submit plan for approval in near future.
- b. **Creating a County-Wide Sustainability Plan:**
  - i. Working through draft plan. Will continue to work throughout public feedback cycle. Want to have actions ready for next budget cycle.
- c. Will have a joint sub-committee meeting

*Public Comment - none*

#### 7. Sustainable Energy Fund (for C-PACE)

- a. Provided C-PACE Overview – new programs passed in PA in 2018. Financing tool for funding energy and water savings projects at a low cost. Collection is from a special payment or property tax. The payment stays with the property when the property is sold.
- b. C-PACE nationwide is growing rapidly.

#### 8. Process for “GoGreenDelco” E-mail Account – the account will be monitored by the new intern

#### 9. New Business

- a. Discussion about having a zero-waste subcommittee. Outreach could start with the 49 municipalities (Council of Governments – COG)
- b. Commission voted to form a new subcommittee to focus on zero-waste initiatives. Members will include David, Carol, Jaclyn, Scott, Francine, Jenny

*Public Comment - none*

#### 10. Meeting Adjourned at 8:00pm